State of Rhode Island Department of Administration

INTER-OFFICE MEMORANDUM

Office of Accounts and Control

DATE: June 1, 2009

TO:

Chief Payroll Officers

All Departments and Agencies

FROM:

Marc A. Leonetti, State Controller

SUBJECT:

Retroactive Payments for Pay Period 25

CPO 09-15

As previously communicated, Pay Period 25 (check date June 12, 2009) will include a 10% pay reduction (as applicable). This will be accomplished using a pre-posted negative retroactive adjustment. Therefore, agencies will be unable to post additional retroactive adjustments for this pay period.